

LITTLEHAMPTON HARBOUR BOARD MEETINGS PROGRAMME 2023/24

Agenda Items to Clerk	Reports to Clerk	Agenda Preparation <sup>1</sup>	Dispatch Date <sup>2</sup>	Board Meeting Date <sup>3</sup>	Remarks
Mon 22 May 23	Tue 30 May 23	Mn 5 June 23	Mon 12 June 23	Mon 19 June 23**	23/24 Annual Board Meeting
Agenda to be agreed at 19 June 23 Board Meeting				Mon 10 July 23	Annual Stakeholder Mtg <sup>4</sup>
Mon 14 Aug 23	Mon 21 Aug 23	Mon 28 Aug 23	Mon 04 Sept 23	Mon 11 SEPT 23	
Away Day Program TBD				Mon 16 Oct 23 <sup>5</sup>	Board Away Day
Mon 13 Nov 23	Mon 20 Nov 23	Mon 27 Nov 23	Mon 4 Dec 23	Mon 11 DEC 23	
Mon 22 Jan 24	Mon 29 Jan 24	Mon 05 Feb 24	Mon 12 Feb 24	Mon 19 FEB 24	
Mon 25 March 24	Tues 02 April 24	Mon 08 April 24	Mon 15 April 24	Mon 22 April 24 **	24/25 Annual Board Mtg
Mon 20 May 24	Mon 27 May 24	Mon 03 Jun 24	Mon 10 Jun 24	Mon 17 Jun 24	
Agenda to be agreed at 17 Jun 24 Board Meeting				Mon 15 Jul 24 <sup>6</sup>	Annual Stakeholder Mtg

Meetings of the Personnel, Audit, Pilotage, Statutory & Governance Committees and the Infrastructure Project Development Group will be arranged on an as required basis: Addendum: The Audit Committee have provisionally agreed to meet once in May 2022 and once in November 2022.

Notes:

1. Agenda Preparation Meetings Convene at 1000 hrs
2. Papers to be despatched by 1400 hrs
3. Board Meetings Convene at 1000 hrs
4. Annual Stakeholder Meeting Convenes at 1900 hrs (Venue TBA)
5. Board Away Day 0930hrs to 1600 hrs (Venue TBA)

\*\* The date of this meeting allows ADC to hold their Annual Meeting on 31<sup>st</sup> May 23 whereby appointees will be approved. Hope would be that LBH would then have a full appointment of board members by Mid-June.