



## **EMERGENCY POLICY**

Littlehampton Harbour Board (LHB) takes its responsibility for managing emergencies within the harbour alongside the emergency services and other partners very seriously. Accordingly, LHB will ensure:

1. The Marine Safety Management System will include preparations for emergencies – and these should be identified as far as practicable from formal risk assessment
2. Emergency Plans need are published and exercised.

### **Emergency Organisation and Management Responsibility**

- The various Emergency Plans detail the immediate action to be taken by harbour staff and the emergency services in the event of most foreseeable emergencies.
- The emergency response relies on the regulated VHF procedures and channel allocation.
- Copies of LHB's emergency plans are held by local emergency services and local authorities.

The various emergency plans, in addition to the overarching Littlehampton Harbour Emergency Plan, comprise:

#### **Tier 1**

- HM Coastguard and RNLI emergency plans and resources with two inshore lifeboats.
- National Contingency Plan.

## **Tier 2**

- Littlehampton Harbour Fire Policy and Procedures.
- Littlehampton Harbour Oil Spill and Contingency Plan.
- Littlehampton Tier 2 Oil Spill Response contract (Adler and Allan).

## **Tier 3**

- Lifesaving apparatus on pontoons, Harbour Office and Harbour Workshop  
Fire drill and fire practices.  
First aiders and first aid boxes.
- First response oil spill equipment including spill bags and 50m floating boom.

## **Training for Emergencies**

- Oil spill response exercises.
- Emergency response exercises.
- Fire practices.
- Staff are shown relevant reports published by Marine Accident Investigation Branch (MAIB).

MAIB Accident Reports and the Small Craft Digest are discussed at periodic staff meetings. Electronic copies are also distributed to staff and stakeholder organisations.

A handwritten signature in black ink that reads "R. O'Callaghan". The signature is written in a cursive style with a large initial 'R' and a distinct 'O'.

Mr Richard O'Callaghan (Chair)  
Littlehampton Harbour Board

Signed 21 February 2022