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LITTLEHAMPTON HARBOUR BOARD
PERSONNEL SUB-COMMITTEE – NOTICE OF MEETING

To: Mr Philip Bush (Chairman)
Councillor George Blampied
Mr Matt Marchant
Mr Richard O'Callaghan

A meeting of the Littlehampton Harbour Board's Personnel Sub Committee will be held in the **Tuesday 7 November 2017** commencing after the special meeting of the Littlehampton Harbour Board and you are requested to attend.

Sue Simpson,
Clerk to the Littlehampton Harbour Board

PERSONNEL SUB-COMMITTEE – AGENDA

1. **Apologies**
2. **Declarations of Interest**
Members to declare any personal, direct or other pecuniary interests or their involvement or association with a third party having personal, direct or any other pecuniary interest in any matter to be discussed on the agenda or its outcome.
3. **Confidential and Exempt Information**
The Personnel Sub-Committee is asked to consider passing the following resolution:

That due to the confidential and/or exempt nature of the following items to be considered, that the public and accredited representatives of the press and other media be excluded from the meeting on the grounds that they involve the likely disclosure of personal and sensitive information relating to any individual.
5. **To consider the recommendations for a salary increase for 2017- 2018**
To consider recommendations on the review of staff pay.
6. ***To receive a report from the Treasurer regarding his contract**
To receive a report from the Treasurer on the terms and conditions of his contract.
7. **To consider any other relevant matters (including terms and conditions of employment) regarding staff members**
To consider any issues raised by or associated with existing staff members.

8. **To consider the approach to be adopted in respect of the complaint received by Securichек**
To consider the approach to be adopted in relation to the complaint submitted by Securichек.

9. **Arrangements for the next meeting**
To discuss the arrangements for the next meeting