

Answers to Public Questions from Mr B Royce submitted to 4th December 2017 Board Meeting

<p>Q1. Regarding timelines for local consent (s43) approval.</p>	<p>The Board receives between 3 and 6 applications per annum for local consent for works being undertaken within the SHA. Most of these are now approved directly by the HM under powers delegated by the Board.</p> <p>Because of the relatively low volume of applications, and the potential for some applications to be approved without formal submission to the Board, a formal timeline for processing applications has not been adopted.</p> <p>Information on applications received and any consents granted is presented to the Board in the HMs operational report received at all Board meetings.</p> <p>Due to timelines for submission of papers to Board meetings, complex applications requiring formal Board consent could take a number of months to process. Guidance can be found on the LHB website.</p>
<p>Q2. Re LHB Standing Instructions and the recent report from ADC on an erroneous receipt issued for cash received.</p>	<p>The Board have reviewed the findings of the ADC auditor and is satisfied that this incident was a case of administrative error rather than any wrong doing. A thorough internal investigation has also been conducted and changes made to policies for processing payments taken in cash. The Board now considers this matter closed.</p>
<p>Q3. Re face to face debt collection.</p>	<p>Officers of the Board have not been instructed to undertake formal face to face debt collection and have received no training in this. Board members would not be liable for officers' actions were they found to be against the law.</p> <p>If there is any suspicion that Board employees have broken the law an internal investigation would take place. If found</p>

	necessary, any supporting evidence would be shared with the police.
Q4. Re Public attendance at sub-committee meetings of the Board.	Through custom and practice members of the public have not been invited to meetings other than full Board meetings. It is acknowledged that this is in slight conflict with the Board's Constitution. It is intended to rectify this in the next draft of the LHB Constitution.